

Village of Metamora Downtown Development Authority
Minutes: Tuesday December 6th, 2022

The White Horse

1. Call to order-Forrest called the meeting to order at 12:00pm.
2. Roll-Forrest X, Best X, Clark X, Nolan X, DeNise X, Porretta X, Dzenowagis ,
Sauve X, Holden X.
3. Agenda-Nolan moved to approve the agenda, Porretta 2nd. Motion carried.
4. Minutes of November 1st, 2022-Nolan moved, Clark 2nd. Motion carried
5. Treasurer report October 2022-Nolan moved, DeNise 2nd. Motion carried.
6. Bills to be paid as presented-Nolan moved to reimburse Domeier \$4.39 for
printing the packets, DeNise 2nd. Motion carried.
7. Village of Metamora minutes
8. Village projects-Clark mentioned the village approved a Capital Improvement
Plan.
9. Public
10. Unfinished business- Rowe streetscape redevelopment
Façade grant program
Mychalowych-Nolan moved to accept Mr. Mychalowych façade project
withdrawal letter, Clark 2nd. Motion carried. A copy of letter is included with the
packets.
Pilgrim Presbyterian Church
Entry signs
11. New business-Mark Frank is present from the Boy Scouts to discuss the bench.
The bench will be dedicated to Mack and Carole Beckett and placed on the trail.
The DDA paid \$750.00 which is half the total cost of the bench.
12. Metamora Park Property-Porretta introduced Mike More. He would like to be
involved in the planning for the park. Porretta also mentioned there is a
possible parcel that adjoins the park property that could be a possible investment.
Porretta also mentioned talking with the Boy Scouts to ask if they may be
Interested in helping build the pavilion for the park.
13. Adjournment-Nolan moved to adjourn at 12:30pm, Clark 2nd. Motion carried.

Village of Metamora Downtown Development Authority
Minutes: Tuesday February 7th, 2023

The White Horse

1. Call to order: Best called the meeting to order at 12:00pm.
2. Roll-Forrest , Best X, Clark X, Nolan X, DeNise X, Porretta X, Dzenowagis ,
Sauve X, Holden X.
3. Agenda-Nolan moved to approve the agenda, Holden 2nd. Motion carried.
4. Minutes of December 6th, 2022-Nolan moved, DeNise 2nd. Motion carried.
5. Treasurer report November and December 2022-Nolan moved to approve both
Months, DeNise 2nd. Motion carried.
6. Bills to be paid as presented-Nolan moved to pay \$62.50 for legal to Taylor
Butterfield, Holden 2nd. Motion carried.
7. Village minutes
8. Village projects-The village is still working on a Capital Improvement Plan.
9. Public-Mark Frank was present and presented some creative craft houses for
the events held in the village also discussed prices and storage.
10. Unfinished
 Façade grant program-Pilgrim Presbyterian Church
 The builder for the church is hoping to finish the project in late March.
 Entry signs-Nothing to report.
11. New business-2023 meeting schedule- Nolan moved to move forward the
 July meeting 1 week to July 11th, and to move forward the September meeting
 1 week to September 12th, 2023, Porretta 2nd. Motion carried.
12. Metamora Park Property-The park is still working on ideas.
13. Adjournment-Nolan moved to adjourn at 12:30pm. DeNise 2nd. Motion carried.

Village of Metamora Downtown Development Authority

Minutes: Tuesday April 4th, 2023

The White Horse

1. Call to order-Forrest called the meeting to order at 12:00pm.
2. Roll call-Forrest X, Best , Clark X, DeNise X, Porretta X, Dzenowagis X, Sauve X, Holden H, Peters X.
3. Agenda-Porretta moved to approve the agenda, Dzenowagis 2nd. Motion carried
4. Minutes of February 7th, 2023-Holden moved, Porretta 2nd. Motion carried.
5. Treasurer report Jan and Feb 2023-Porretta moved, Clark 2nd. Motion carried.
6. Bills to be paid as presented-\$101.21 Domeier for printing, \$12,500.00 Village of Metamora for DPW, \$70.00 Taylor Butterfield for legal. Dzenowagis moved, Porretta 2nd. Motion carried.
7. Village minutes
8. Village projects-Clark states There will be some construction on W. High and School St. starting in May estimated cost around \$75,000.00.
9. Public time-Mark Frank is present with a picture of the trail bench. Judge Mike Nolan also wanted to say “thank you”. He really appreciated being a part of the DDA board for so many years.
10. Unfinished business-Rowe streetscape redevelopment
Façade grant program
Pilgrim Presbyterian Church is present. He would like to mention that the material for their project is on site. DDA mentions that they have \$8,329.75 left to use.
Entry signs-Nothing to report.
11. New business-Budget for 2023-2024. The DDA would like to move \$105,000.00 to Park Project from future projects. DDA would like to move \$5,000.00 to DPW from future projects. Dzenowagis moved to make the budget adjustments, Holden 2nd. Motion carried. Budget will be presented to Village Council for approval.
12. Metamora Park Property-Mike Moore has presented the DDA with a packet of possible layout, with costs for the ongoing park project.
13. Adjournment-Clark moved to adjourn at 1:00pm, Porretta 2nd. Motion carried.